

SECTION: General

SUBJECT: COOPERATING TEACHER VOUCHERS

Title: Cooperating Teacher Vouchers

Background: Lewis-Clark State College recognizes and values the service of teachers who supervise our teacher candidate interns.

Point of Contact: Office of the Provost

Other LCSC offices directly involved with implementation of this policy, or significantly affected by the policy: Academic Programs, Division of Education and Kinesiology

Date of approval by LCSC authority: October 28, 2015

Date of State Board Approval: N/A

Date of Most Recent Review: October 2015

Summary of Major Changes incorporated in this revision to the policy: Clarification of terminology.

Credit vouchers are awarded to Cooperating Teachers to recognize supervision of teacher candidate interns.

Policy:

1. Vouchers may be used either for Teacher Inservice or credit-bearing courses.
2. Vouchers are redeemable at the published per credit rate in effect at the time of issuance to the Cooperating Teacher. No cash or credit refunds apply.
3. The Cooperating Teacher will be responsible for any balance due if there is an increase in the per-credit hour rate at the time of redemption.
4. The Cooperating Teacher will be responsible for any associated course or program fees.
5. Vouchers are valid for a period of three years.
6. Nonresident tuition will be waived on redeemed credit vouchers.
7. Vouchers are non-transferable between individuals. In certain school districts, vouchers may be issued directly to the school. Vouchers may be transferred by the Cooperating Teacher to the school.