

SECTION 5: Student Policies

SUBJECT: Notification of a Reportable Communicable Disease

Title: Notification of a Reportable Communicable Disease

Background: This policy describes how LCSC will notify the Student Body, Faculty Staff and Community of Communicable Disease on campus.

Point of Contact: Director of Student Counseling Center, RCH 111 (208) 792-2211

Other LCSC offices directly involved with implementation of this policy, or significantly affected by the policy: N/A

Date of approval by LCSC authority: October 3, 2018

Date of State Board Approval: N/A

Date of Most Recent Review: October 2018

Summary of Major Changes incorporated in this revision to the policy: LCSC has partnered with St. Joseph Regional Medical Center (SJRM) to provide Student Health Services (SHS) and will operate in accordance with SJRM Communicable Disease Response Plan.

General Purpose: This Policy outlines the process by which LCSC's Administration notifies students, faculty, staff and the community of a reportable, communicable disease in the LCSC population.

A. Procedure: When the Director of Student Counseling Center (SCC) is notified by the St. Joseph Regional Medical Center (SJRM) on campus clinic staff that a student or faculty/staff member has been diagnosed with a communicable disease, as noted by the Idaho Reportable Disease List (www.epi.idaho.gov) and is a potential threat to public/campus health, the Director of SCC will make further notifications as follows:

1. The on campus SJRM clinic will operate in accordance to the SJRM Communicable Disease Response Plan. For the specific policy and procedures, contact SJRM Infection Preventionist at 208-799-5228.
2. If SJRM procedures warrant notification to LCSC administration, SJRM staff will inform the Director of SCC and/or the Vice President for Student Affairs to discuss potential and/or recommended notification process and procedures. The Vice President for Student Affairs will consult with the President before notifications are made.
3. If the Director of SCC is unavailable and the situation is of imminent concern, the SJRM staff will contact the Vice President for Student Affairs directly. If the Vice President is not immediately available, the President's Office will be notified directly.
4. Upon notification of a potential communicable disease outbreak, the Director of SCC will consult with SJRM staff, the local Idaho Public Health office and other relevant health

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resource to advise the Vice President for Student Affairs of the notifications necessary and will obtain final authorization for said notices to be made. The Director of SCC will also work with the Physical Plant and other campus units to provide any necessary sanitation services, signage and intranet/email notifications.

5. When necessary, the Director of SCC and/or Vice President of Student Affairs will consult and appropriately utilize other campus policies and procedures related to the dissemination and communication of health care, emergency responses and related information as the situation demands.